

May 1, 2024

A meeting of the Kent County Administrative Charging Committee was called to order at 3:46 P.M. The following were in attendance: Barry Byers (PAB/ACC Chair), Valerie H. Jones (PAB Administrative Specialist), Frank McGarvey (Accountability Officer), Pete Landon (Director Kent County OES), Severn Miller, Gary Di Vito, and Shelly Schofield.

CALL TO ORDER

The ACC Chair reminded members of confidentiality and meeting rules, adhering to "Roberts Rules of Order".

MINUTES APPROVAL

The combined PAB/ACC April 2024 minutes were reviewed.

INTRODUCTION

PAB Chair introduced new Trial Board Judge (Lisa Doyle).

OLD BUSINESS

Draft of ACC Rules and Procedures were distributed. Modifications to be made.

NEW BUSINESS

County assign email addresses, and county provided laptops discussed. Template for ACC case decision form/opinion discussed. Shelly Schofield accepted this task. The decision was made to continue with monthly ACC meetings.

OPEN DISCUSSION

No items for open discussion.

PUBLIC COMMENTS

There were no public comments.

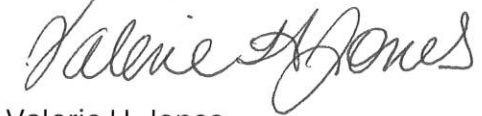
GOOD OF THE ORDER DISCUSSION

The next meeting will be June 5th LE will be in attendance.

MOTION TO ADJOURN

3:28 P.M Motion made, seconded, and unanimously passed by all members present to adjourn the meeting.

Respectfully submitted.

A handwritten signature in black ink that reads "Valerie H. Jones". The signature is written in a cursive style with a large, stylized initial "V".

Valerie H. Jones

Administrative Specialist

Approved:

A handwritten signature in blue ink that reads "Barry Byers". The signature is written in a cursive style with a large, stylized initial "B".

Barry Byers, ACC Chair

Kent County Administrative Charging Committee