

January 15, 2025

A meeting of the **Kent County Administrative Charging Committee** was called to order at 3:32 P.M. The following were in attendance: Barry Byers (PAB/ACC Chair), Valerie H. Jones (PAB Administrative Specialist), Frank McGarvey (Accountability Officer), Gary Di Vito, Severn Miller, Shelly Schofield and Gary Fellows.

CALL TO ORDER

The PAB Chair reminded members of confidentiality and meeting rules regarding the Administrative Charging Committee, adhering to "Roberts Rules of Order".

MINUTES APPROVAL

The December 2024 minutes were reviewed. A motion was made and seconded, to approve the minutes.

OLD BUSINESS

An attorney has been identified for the ACC, discussions are ongoing. There is still a need for an additional Civilian Trial Board member.

NEW BUSINESS

The 2024 Annual Report is currently being written. The Chair asked the ACC for input on any items they would like to see covered in the report.

OPEN DISCUSSION

PUBLIC COMMENTS

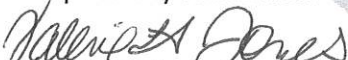
GOOD OF ORDER DISCUSSION

The next meeting will be on February 5th, 2025.

MOTION TO ENTER INTO EXECUTIVE SESSION

3:42 P.M. Motion made, and seconded, to go into Executive Session.

Respectfully submitted.


Valerie H. Jones

Administrative Specialist

Approved:



Barry P. Byers, ACC Chair

Kent County Administrative Charging Committee