

November 6, 2024

A meeting of the **Kent County Administrative Charging Committee** was called to order at 3:32 P.M. The following were in attendance: Barry Byers (PAB/ACC Chair), Gary Di Vito, Gary Fellows, Severn Miller, Shelly Schofield, Valerie H. Jones (PAB Administrative Specialist), and Frank McGarvey (accountability Officer).

CALL TO ORDER

The ACC Chair reminded members of confidentiality and meeting rules, adhering to "Roberts Rules of Order" and the Maryland Open Meetings Act.

MINUTES APPROVAL

The October 2024 minutes were reviewed. A motion was made and seconded, to approve the minutes.

OLD BUSINESS

Final Draft of Rules and Procedures will be reviewed again and will be presented to ACC for approval at Decembers meeting.

Gary Fellows commented the 5-day ACC MPTC training was very informative. ACC members indicated the 1 day in service training offered no new procedures but raised concerns on support on legal issues if they should arise.

NEW BUSINESS

No new business

OPEN DISCUSSION

No open discussion

PUBLIC COMMENTS

There were no public comments.

GOOD OF THE ORDER DISCUSSION

The next meeting will be December 4,2024 LE will be in attendance.

MOTION TO ADJOURN

3:47 P.M Motion made, seconded, and unanimously passed by all members present to adjourn the meeting.

Respectfully submitted.


Valerie H. Jones
Administrative Specialist

Approved:


Barry P. Byers, ACC Chair

Kent County Administrative Charging Committee