

February 05, 2025

A meeting of the **Kent County Administrative Charging Committee** was called to order at 3:32 P.M. The following were in attendance: Barry Byers (PAB/ACC Chair), Valerie H. Jones (PAB Administrative Specialist), Frank McGarvey (Accountability Officer), Severn Miller, and Gary Fellows.

**CALL TO ORDER**

The PAB Chair reminded members of confidentiality and meeting rules regarding the Administrative Charging Committee, adhering to "Roberts Rules of Order".

**MINUTES APPROVAL**

The January 15, 2025, minutes were reviewed. A motion was made and seconded, to approve the minutes.

**OLD BUSINESS**

**NEW BUSINESS**

The Chair discussed available training the members and the public at the library. The Chair discussed reviewing all previous cases so that possible trends can be identified at the end of the year.

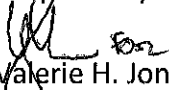
**OPEN DISCUSSION**

**PUBLIC COMMENTS**

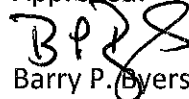
**GOOD OF ORDER DISCUSSION**

The next meeting will be on March 5<sup>th</sup>, 2025.

Respectfully submitted.

  
Valerie H. Jones  
Administrative Specialist

Approved:



Barry P. Byers, ACC Chair

Kent County Administrative Charging Committee